

# CHECKLIST

# **FOR A SAFE HOME & WORKPLACE**

# HOME

## **ENCOURAGE OPEN COMMUNICATION**

Actively listen to family members and value diverse perspectives.

# **PROMOTE INCLUSIVE BEHAVIOUR**

Create a sense of belonging for all individuals in the home.

## **FAMILY PRIORITISES MENTAL HEALTH**

Create a routine or activities that promote self-care and stress-management strategies.

# **ADDRESS MISUNDERSTANDINGS PROMPTLY**

Addressing conflicts quickly and effectively help individuals feel safe and supported.

# **FOSTER A FAMILY CULTURE OF TRUST**

Be transparent and honest about family decisions and changes.

## **ENSURE COMFORT IN SEEKING HELP**

Without fear of negative consequences or judgment.

# **PROVIDE SUPPORT RESOURCES**

Easy access to mental health professionals or other relevant resources they need.

# **PROVIDE OPPORTUNITIES TO GROW**

Develop skills and interests to encourage engagement and motivation.

## **LEAD BY EXAMPLE**

Model behaviours that prioritise psychological safety and mental health well-being

# **WORKPLACE**

# **EDUCATE EMPLOYEES**

Providing education and training on mental health awareness and best practices for supporting individuals with mental health challenges can help reduce stigma and increase understanding and empathy.

# **PROMOTE INCLUSIVE BEHAVIOUR**

Encouraging inclusive behaviours such as active listening, valuing diverse perspectives, and respecting differences can create a sense of belonging and safety for all individuals in the workplace.

# **PROVIDE SUPPORT & RESOURCES**

Offering resources such as employee assistance programs, mental health resources, and other support services can help individuals access the support they need to manage their mental health challenges.

# **LEAD BY EXAMPLE**

Leaders and managers should model behaviours that promote psychological safety, such as being approachable, empathetic, and transparent.

# **TAKE ACTION AGAINST DISCRIMINATION & HARASSMENT**

Addressing discrimination and harassment promptly and effectively can help individuals feel safe and supported, reducing the likelihood of negative mental health outcomes.

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